

MAINTENANCE MANIA!®

Presented By



Presenting Sponsor



COMPETITOR RULE BOOK

2020-2021 COMPETITION YEAR



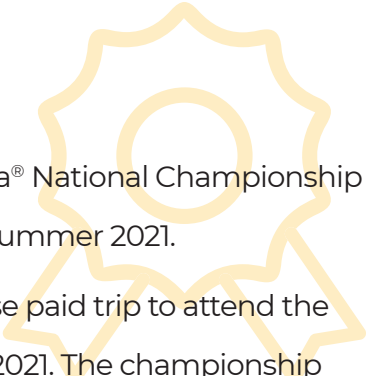
FRIGIDAIRE



SMARTBURNER™



BECOME A CHAMPION AND WIN A FREE TRIP AND PRIZES



The 15th annual NAA Maintenance Mania® National Championship will be held at an offsite location in late Summer 2021.

Twenty finalists will receive an all-expense paid trip to attend the championship in August or September 2021. The championship date and location will be released in June 2021. If COVID-19 restrictions and recommendations implemented by federal and various state/local governments are still in place where NAA and HD Supply are unable to host the championship, top finishers may qualify for prize packages in lieu of the championship trip. (Note: all details are subject to change.)

In addition, finalists will have a chance to win cash and prizes offered by Maintenance Mania sponsors, along with a CAMT scholarship from the NAA and their local apartment association (if offered).





LET'S SUPPORT MAINTENANCE EDUCATION PROGRAMS TOGETHER

As presenting sponsor, HD Supply will contribute up to \$6,000* to eligible NAA members. Each NAA member hosting a Maintenance Mania® event during the September 2020 through June 2021 competition season may be eligible for a contribution. The contribution can be used by the NAA member to enhance certain programs like trade shows, education sessions, and maintenance appreciation days.

Here's how you can help your local NAA member association:

- Purchase qualifying products during the 2021 promotional period
- Use the three-digit source code from the upcoming 2021 HD Supply ECP Brochure every time you order during the promotional period†
- Place your order by calling **1.800.431.3000** or shop online at **hdsupplysolutions.com**



*The maximum contribution is based on association unit count as reported by NAA. Payouts to NAA members with fewer than 100,000 units are capped at \$4,000. Payouts to NAA members with 100,000 units or more are capped at \$6,000. To be eligible, the total net qualifying purchases by all of the NAA member's units must be equal to or greater than \$1.00 times the total number of units for such NAA member as reported by NAA. The payout is calculated as follows: 6 percent of Net Qualifying Purchases of any A.O. Smith®, Carrier®, Pfister® TopPfit™, Frigidaire®, Kidde®, Kwikset®, and SmartBurner® products, plus 4 percent of net qualifying purchases of any other product in the HD Supply full-line catalog. †Net qualifying purchases are gross purchases less returns, shipping, and taxes. Special-order and renovation purchases do not qualify for this program.

†Using your 3-digit source code ensures you will receive the promotional pricing offered by the national sponsors and allows HD Supply to track all net qualifying purchases.

1. Participation

- 1.1 Competitors are required to be maintenance technicians who spend a minimum of 32 hours of the work week in the field and are primarily employed by a community that is an industry member in good standing with an affiliated local or state apartment association or a direct member of the National Apartment Association (NAA) to compete in local and national events. Maintenance technicians who work for multiple communities or for a management company are eligible, as long as the above criteria are met and each community is a member. In order to be considered primarily employed by an industry member, the participant must work for the member for a minimum of 32 hours per week. Competitors with non-maintenance titles (i.e., housekeeper, porter, groundskeeper, technician, manager, or supervisor), but fall within the qualifying parameters, must contact the Maintenance Mania Executive Committee to gain approval to compete.
- 1.2 Individuals are not allowed to compete in more than one Maintenance Mania® event per competition year. If a participant has been found to have competed in multiple events, they will be disqualified from that season's competition and future competitions as determined by the Maintenance Mania Executive Committee.
- 1.3 Competitor substitution is cause for disqualification.
- 1.4 Competitors must sign a liability waiver to compete in the games.
- 1.5 External* competitors can attend a local event, within their membership region, at the invitation of the host apartment association, and with the approval of the Maintenance Mania Executive Committee, if they are a direct member of NAA, if their primary¹ local association does not host an event, or if special circumstances prevent them from attending their local event. Special circumstances may include, but are not limited to, weather, property-related absences, or illness. The Maintenance Mania Executive Committee will review the request with the selected association. The affiliate must submit the information to NAA a minimum of two weeks prior to the event. The competitor may qualify for a Wildcard Finalist position.
- 1.6 Active competitors are not permitted to be included or involved in the equipment setup, race car check-in, or judge training in any fashion.
- 1.7 Personal Conduct Policy – Claims of cheating, dishonesty, or impropriety during a Maintenance Mania® event will immediately be reviewed by the on-site Protest Committee and communicated to the Maintenance Mania Executive Committee. Competitors may be allowed to finish the event before a determination can be made. A determination of substantiated cheating will result in a disqualification from the current season's qualification processes and from future seasons as determined by the Maintenance Mania Executive Committee. Appeals can be brought to the attention of the Maintenance Mania Executive Committee for further review.

2. Games

- 2.1 Competitors build their race cars prior to the event.
- 2.2 All games are timed to determine the fastest competitor in each game and overall.
- 2.3 Competitors must complete all games and the car race to qualify for the overall event category.
- 2.4 Competitors may not be present in the competition area while the games are being set up.
- 2.5 If, during an attempt at any game, a competitor believes they have encountered an issue with damaged or missing equipment, the competitor should complete the game and properly stop the timer. Before the score is confirmed by the participant and submitted by the game's judge, the competitor is to bring the issue to the attention of the judge and/or the Event Official. If the judge cannot make a ruling, the Event Official should be consulted for a ruling. If the Event Official determines there is an issue with the equipment, the issue should be resolved and the competitor should be allowed another attempt. If there is no issue found by the Event Official, the competitor's score on the initial attempt should be submitted by the judge.
- 2.6 All games must be played on tables that are 8' long and 30" wide. Any local events found to be using improper competition tables will be disqualified from the National Championship qualifying process.
- 2.7 If an association fails to secure proper competition tables for their event, registered competitors may be allowed to compete at a willing affiliate's event as a wildcard. They will be eligible to qualify for the National Championship under the criteria outlined in Section 1.
- 2.8 Clamps are provided for designated games as a means to ensure the safety of the competitors and the integrity of the competition. Clamps are not to be used on games not designated as such. The only designated game this season is the Kidde® Fire and Carbon Monoxide Safety Installation.
- 2.9 Once the competition has started, no practice runs by any competitor may be permitted.

3. Timers

- 3.1 Competitors are judged on their position when starting or stopping the timer touchpad; both hands must be facing down on the touchpad with the competitor standing in front of the touchpad at the end of the table and not on any side of the table.
- 3.2 If a competitor stops the timer and accidentally shuts it off, which erases the time, the competitor will have to redo the game and will use up his or her second chance.
- 3.3 If a timer touchpad is reset and/or the competitor's time is not recorded on a second chance game, then no time will be recorded for that game, resulting in a disqualification from the overall competition and the National Championship qualifying process.

4. Judges

- 4.1 The game judge has the authority to apply a callback and certify that all game completion requirements have been met.
- 4.2 Judges are solely responsible for resetting the game and timer between competitors.

*Competitors are considered external when they are not employed by members of the association hosting the event. The competitor must also meet the primary participation criteria outlined in 1.1.

¹The primary local association is defined as the local association that your community is required to have membership with to be a member with NAA.

Program Rules cont.

- 4.3 Competitors can request a review of a game judge's interpretation of the game completion requirements by the event referee before the event has ended. Once the winners are announced, the results are final.
- 4.4 A game station may be stopped or suspended at any time the event official decides it is necessary or appropriate to maintain the integrity of the game.
- 4.5 The event referee is the on-site authority on all questions of game conduct. The decision of the event official is final.
- 4.6 An event official who cannot make a ruling shall present the issue to the on-site Protest Committee, who will make the final decision.

5. Scorekeeping

- 5.1 The time it takes the competitor to complete the game requirements between starting and stopping the timer is called first chance.
- 5.2 A callback is the additional time it takes the competitor from the restart of the timer to correct an omission or error identified by the game judge and return to stop the timer.
- 5.3 Each competitor has one second chance during the competition to redo any one game to improve his or her time. The lower of the recorded times will be used as his or her official time.
- 5.4 Competitors are responsible for confirming the correct times are recorded electronically and on their scorecard immediately following the completion of each game. If no verifiable time is recorded in the system or on their scorecard, no time will be recorded for that attempt, resulting in disqualification from the overall competition and the National Championship qualifying process.
- 5.5 Any discrepancies regarding a participant's time must be immediately brought to the attention of the Event Official.
- 5.6 Only the Event Official and Event Scorekeeper are to have access to the scorer's laptop and event standing.
- 5.7 Only the Event Official is permitted to communicate and approve changes to competitor's scores.

6. National Championship

- 6.1 Individuals must meet the criteria outlined in Section 1 at the time of the National Championship Finalist selection process and maintain that status until the conclusion of the National Championship.
- 6.2 Competitors may participate in a maximum of five (5) consecutive National Championships. If the five-year maximum is met, the individual is not eligible to compete at the National Championship the following year. The competitor will be eligible to qualify for the National Championship the second year. For example, if a competitor qualifies for the National Championship in 2012, 2013, 2014, 2015, and 2016, he or she may not compete at the National Championship in 2017. If the individual qualifies in 2018, he or she may compete at the National Championship. This rule does not apply to local events. This rule applies to National Championship events held prior to 2015, and moving forward.
- 6.3 If a competitor wins two consecutive National Championships, he or she is not eligible to compete in the next National Championship if he or she qualifies. If the competitor qualifies the following year, he or she may compete in the National Championship. For example, if the same competitor wins the National Championship in 2015 and 2016, he or she may not compete at the National Championship in 2017. If the individual qualifies in 2018, he or she may compete at the National Championship. This rule does not apply to local events.
- 6.4 Competitors must win the overall first, second, or third place at the local event in order to be considered for a National Championship Finalist position as either a Regional or Wildcard Finalist. For every local competitor ineligible to compete at the National Championship because of Rule 6.2 or 6.3, the participant with the next best time will be considered for a National Championship Finalist position.
- 6.5 The competitor with the fastest combined time in each of the 10 NAA regions qualifies as the Regional Finalist, unless that competitor is ineligible to compete in the National Championship because of Rule 6.2 or 6.3. In that case, the competitor with the next fastest combined time in the region qualifies as the Regional Finalist.
- 6.6 The 10 Wildcard Finalists are selected from the fastest combined times across all NAA regions after the Regional Finalists are determined. Rule 6.5 also applies to the Wildcard Finalist selection process.
- 6.7 As outlined in Rule 1.5, competitors can request to compete at an association's event that they are not a member of if their local association does not host an event, or if they are unable to attend their local event. The Maintenance Mania Executive Committee will review the request with the selected association. If the association allows an external competitor to compete, the competitor may only qualify for a Wildcard Finalist position.
- 6.8 If a competitor changes communities after competing at the local event but before the determination of National Finalists, the competitor's time is considered in the region in which he or she competed. The competitor will be promoted as representing the affiliate who hosted the event in which the competitor competed.
- 6.9 No second chance attempts may be made by finalists during the Maintenance Mania National Championship competition.
- 6.10 The rules outlined in this rule book are to serve as the sole guide for local Maintenance Mania events. Rules at the National Championship may be updated by the Maintenance Mania Executive Committee as deemed necessary.

7. Rule Book

- 7.1 This rule book is meant to provide program guidelines. Any unforeseen situation will be addressed by the Maintenance Mania Executive Committee.

A.O. SMITH® WATER HEATER INSTALLATION



Competition Instructions

1. Start at the end of the competition table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Pick up the new water heater.
4. Move to the right side of the table to the work area.
5. Complete the following in any sequence:
 - Remove the old water heater by disconnecting the hot and cold supply lines.
 - Install the new water heater by connecting the hot and cold supply lines.
 - Open the cold water supply valve.
 - Open the hot water on the faucet to allow air to escape from the new water heater, preventing a dry fire.
 - Make sure the water heater tank is filled by pulling up the water level tab.
 - Turn on the power to the water heater from the circuit breaker.
6. Return the old water heater to the starting area beyond the checkered line on the table.
7. Place both hands on the timer to stop the time.

Judge Inspection

The judge will review the following requirements to certify the game was completed successfully:

- Both hot and cold supply lines are engaged to the new water heater.
- The cold water supply valve is in the open position.
- The hot water handle on the faucet is in the open position.
- The water level is in the full position.
- The circuit breaker is in the on position.
- The old water heater is in the starting area beyond the checkered line on the table.

A callback will be applied if any of the above requirements are not completed on the first pass.

Judge Reset Notes

When resetting the game for the next competitor, secure supply lines by tightening completely and then loosening counterclockwise by a quarter-turn.

A.O. Smith® 40 Gallon Lowboy Electric Water Heater

Mfg #ENLB-40
754124



PFISTER® TOPPFIT™ FAUCET INSTALLATION



Competition Instructions

1. Start at the left side of the competition table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Place Spout Body, Faucet Neck, and TopPfit Install Tool into the black tote.
4. Move to the right side of the table to the work area.
5. Complete the following in order:
 - Hold the bracket in a vertical position and run the Spout Body Water Supply Lines from Spout Body through the circular opening on the display set.
 - Place the TopPfit Install Tool into the top of the Spout Body.
 - Using the provided drill, tighten the TopPfit Install Tool clockwise until the metal bracket is snug against the bottom of the "counter."
 - Remove the TopPfit Install Tool from the top of the Spout Body.
 - Unscrew the connector piece from the Faucet Neck Hose.
 - Pull the Faucet Neck Hose through the opening in the Spout Body.
 - Connect the Faucet Neck to the Spout Body using the alignment groove in the rear.
 - Screw the connector piece back onto the Faucet Neck Hose. Push to connect to the copper Spout Body Supply Line.
 - Secure both Spout Body Water Supply Lines to the L-Shaped brackets.
6. Place the TopPfit Install Tool into the black tote and return to the starting position.
7. Place both hands on the timer to stop the time.

Judge Inspection

- The Spout Body Water Supply Lines must pass through the circular opening on the display set.
- The TopPfit Install Tool must be used to tighten the bracket.
- The bracket must be snug against the display set and the Spout Body should be stable, and able to stand up straight.
- The Spout Body and Faucet Neck must be connected via the alignment groove.
- The Faucet Neck Hose must pass through the Spout Body.
- The Faucet Neck Hose must be connected to the copper Spout Body Water Supply Line via the connector piece.
- Both Spout Body Water Supply Lines must be secured to the L-Shaped brackets.
- Competitor must return to starting area with TopPfit Install Tool inside the black tote.

A callback will be applied if any of the above are not completed on the first pass.

**Pfister® Miri 1-Handle
Pull-Down Kitchen Faucet**
Mfg #F529-7MRGS
137902



FRIGIDAIRE® ICEMAKER INSTALLATION

FRIGIDAIRE

Competition Instructions

1. Stand at the end of the table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Place the icemaker and water valve with inlet tube into the tote.
4. Move to the right side of the table to the work area.
5. Complete the following in any sequence:
 - Mount the icemaker by hanging the unit on both bolts inside the display.
 - Lift the icemaker wire signal arm to the off position.
 - Mount the water valve in the rear panel.
 - Push the water inlet tube through the rear panel to the icemaker.
6. Return the tote to the starting area beyond the checkered line on the table.
7. Place both hands on the timer to stop the time.

Judge Inspection

The judge will review the following requirements to certify the game was completed successfully:

- The icemaker is mounted on both bolts.
- The icemaker arm is lifted up.
- The water valve is mounted in the rear panel.
- The water inlet tube is set in the rear panel.
- The tote is returned to the starting area beyond the checkered line on the table.

A callback will be applied if any of the above requirements are not completed on the first pass.



KIDDE® FIRE & CO ALARM SAFETY INSTALLATION



Competition Instructions

1. Stand at the end of the table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Place the sealed battery smoke alarm and the combo smoke and carbon monoxide alarm into the tote.
4. Move to the right side of the table to the work area.
5. Complete the following in any sequence:
 - Open the Slimline KeySafe® using the combination 1-2-3-4, and place the faceplate into the tote.
 - Remove the old smoke alarm and place it into the tote.
 - Install the sealed battery smoke alarm by attaching it to the ceiling plate.
 - Press the test button once; the full alarm sounds after 10 seconds.
 - Install the combo smoke and carbon monoxide alarm by attaching it to the wall plate.
6. Place the old parts in the tote and return the tote to the starting area beyond the checkered line on the table.
7. Place both hands on the timer to stop the time.

Judge Inspection

The judge will review the following requirements to certify the game was completed successfully:

- The sealed battery smoke alarm and the combo smoke and carbon monoxide alarm are correctly installed and engaged with the mounting plates.
- The full alarm on the sealed battery smoke alarm sounded after the test button was pushed.
- The tote with the old smoke alarm and the Slimline KeySafe® faceplate are returned to the starting area beyond the checkered line on the table.

A callback will be applied if any of the above requirements are not completed on the first pass.

**Commercial Slimline
Push-Button Combination
KeySafe®
889079**



**Direct Wire Combination
Carbon Monoxide And
Smoke Alarm
Mfg #21006377
126726**



**Sealed Lithium
Battery Smoke Alarm
Mfg #900-0136-003
126015**



Kwikset® KEY CONTROL™ DEADBOLT TEST



Competition Instructions

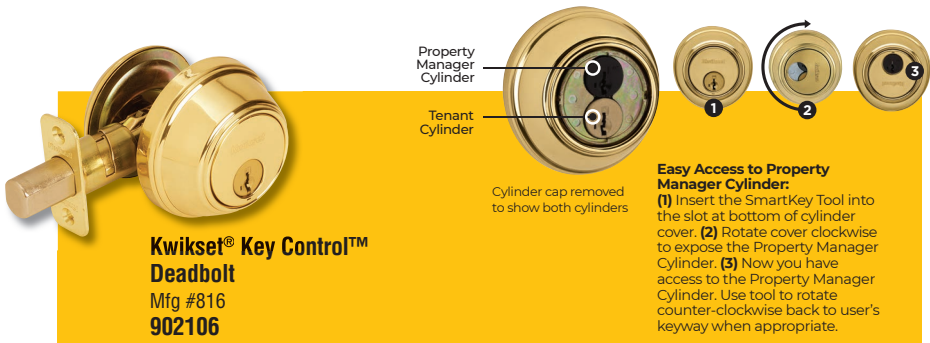
1. Stand at the end of the table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Pick up the resident key and move to the right side of the table to the work area.
4. Lock the Key Control deadbolt with the resident key.
5. Return to the starting area and switch the resident key for the control key.
6. Rotate the deadbolt faceplate with the rotation tool to expose the control cylinder (top).
7. Unlock, then immediately lock, the deadbolt.
8. Rotate the deadbolt faceplate back to expose the resident cylinder (bottom) with the rotation tool.
9. Place rotation tool anywhere on the black base of the game display.
10. Return the control key to the starting area beyond the checkered line on the table.
11. Place both hands on the timer to stop the time.

Judge Inspection

The judge will review the following requirements to certify the game was completed successfully:

- The deadbolt is locked with the resident key.
- The deadbolt is unlocked and locked with the control key.
- The deadbolt faceplate is turned back with the rotation tool to expose the resident cylinder (bottom).
- Both keys are returned to the starting area beyond the checkered line on the table.
- The rotation tool is resting on the game display's base.

A callback will be applied if any of the above requirements are not completed on the first pass.



SMARTBURNER™ HEATING ELEMENT INSTALLATION



Competition Instructions

Note: Gloves are provided and optional for this game. The competitor may choose to wear the supplied gloves as a precaution when handling the game materials. Competitor must decide whether to wear the gloves prior to starting the game timer. All other competition rules apply – specifically, if a competitor wants to redo the game with or without the gloves, a second chance must be used.

1. Stand at the end of the competition table with both hands placed on the timer until the light turns green.
2. Start the time by taking both hands off the timer.
3. Place the two stainless steel rings and two SmartBurner™ elements in the tote.
4. Move to the work area on the right side of the table.
5. Competitor completes the following:
 - Mount the 6" stainless steel ring on the 6" SmartBurner™ and mount the 8" stainless steel ring on the 8" SmartBurner™.
 - Disconnect the old electric coil burners.
 - Mount the two new SmartBurner™ elements with their intact stainless steel rings on the stove top so that they are sitting flush inside of the drip pans.
6. Place the old electric coil burners in the tote and return the tote to the starting area beyond the checkered line on the table.
7. Place both hands on the timer to stop the time.

Judge Inspection

The judge will review the following requirements to certify the game was completed successfully:

- The 6" stainless steel ring is mounted on the 6" SmartBurner™.
- The 8" stainless steel ring is mounted on the 8" SmartBurner™.
- New SmartBurner™ elements are inserted into the terminals on the stove top so that they are sitting flush inside of the drip pans.
- Old electric coil burners and tote are in the starting area beyond the checkered line on the table.

A callback will be applied if any of the above requirements are not completed on the first pass.

Judge Reset Notes

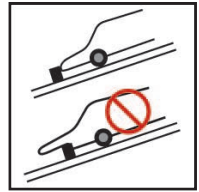
When resetting the game for the next competitor, reset metal rings loose and on top of their corresponding heating elements. Rings should not be attached to the heating element.



RACE CAR COMPETITION

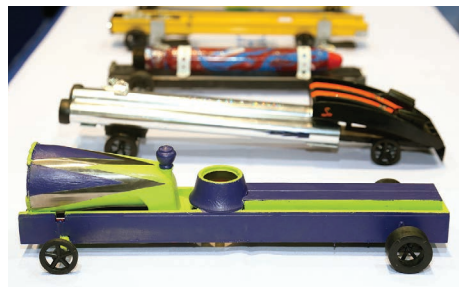
Car Requirements

1. Each competitor must build his or her own race car.
2. All cars must conform to the following specifications:
 - Length – maximum 18". Cars cannot extend beyond, over, or above the start gate pin (pin is 1-1/2" high). A 1/2" wide bumper in the center of the car both on the front and the back is required to make contact with the pin. See illustration.
 - Width – maximum 6".
 - Height – maximum 6".
 - Weight – maximum 1 lb. 8 oz.
 - Race cars can only be gravity powered.
 - Race cars must use at least three maintenance supply parts (wood does not count).
 - Glass may not be used on race cars.
 - Approved yellow competition wheels provided by the affiliate for the current competition season must be used and may not be altered or modified (2 large and 2 small).
3. Participants who do not enter a car cannot win the overall event.



Competition Instructions

1. Test the car on the track to make final adjustments before check-in.
2. Check your car in with a race judge.
3. Race cars that pass the check-in process are placed in quarantine and can no longer be tested or modified.
4. Race cars that fail the check-in process receive a total time of 20 seconds for the race car competition. A race judge will mark the time on your scorecard and in the scorekeeping system. Your car will not be allowed to race.
5. Competitors will be called to the racetrack by their number.
6. Cars are raced twice, once down each lane.
7. In the event the car does not cross the finish line under its own power, a time of 10 seconds will be marked for each incomplete run.
8. If, during a race on either lane, a part on a car, including a wheel, falls off, a time of 10 seconds will be marked for the incomplete run.
9. Total competition time is the sum of the two runs.



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(Certificate for Apartment Maintenance Technicians + Energy Efficiency)

CAMT + L (Leadership)





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Certificate for Apartment Maintenance Technician



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- Customer service
- Following company policy and procedures
- Minimizing personal and property damage
- Maintenance safety
- Fair housing regulatory compliance
- Environmental responsibility and regulatory compliance
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THE BEST OF THE BEST COMPETE HERE

Join The Elite Ranks Of Our Maintenance Mania® All-Stars

Our Maintenance Mania® All-Stars Program recognizes National Finalists who have competed for a total of five or more years at the Maintenance Mania® National Championship.



Visit www.naahq.org/maintenance-mania/all-stars

2019 INDUCTEES

Chris Haney

Company/Property: Matrix Residential, LLC's 92 West Paces In Atlanta

Greg Diehl

Company/Property: Greystar's The Metro Apartments In Denver

2018 INDUCTEES

Gregory Quercetti

Company/Property: The Westover Companies' Cedar Tree Village In Delaware

Angel Diaz

Company/Property: Milestone Management's Woods of Bedford In Bedford, Texas

2017 INDUCTEES

Jorge Blanco

Company/Property: Kettler Management, Dock 79 In Washington, DC

Joel Martinez

Company/Property: Lincoln Military Housing, Howard Gilmore In La Mesa, California

2016 INDUCTEES

Jimmy Garcia

Company/Property: Matrix Residential In Jacksonville, Florida

PRIOR TO 2016 INDUCTEES

Dave Berryman

Company/Property: The Kamson Corporation's Country Club Towers In New Jersey

Jason Frotten

Company/Property: HD Supply In Jacksonville, Florida

Herb Harr

Company/Property: Van Rooy Properties In Indianapolis

Justin Heenan

Company/Property: McConnell Air Force Base, Corvias Military Living, In Wichita, Kansas

Angel Munoz

Company/Property: Chambers Creek Estates In University Place, Washington

Lannon Quintana

Company/Property: Cardinal Group Management In Denver

BECOME A LEGEND

#MaintenanceMania